

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No. FIN-NPS-SCHEME-0001-2019/ 34736 /F.,

Date: 15/12/2025

**OFFICE MEMORANDUM**

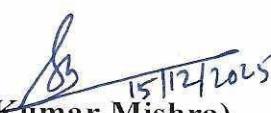
**Sub: Exercise of option for availing the benefits of family pension upon in-service death in respect of State Government employees covered under National Pension System (NPS)**

State Government in Finance Department have prescribed procedural guidelines pertaining to exercise of option for availing the benefits of family pension upon in-service death in respect of State Government employees covered under National Pension System (NPS) vide FD OM No. 12587/F, dated 19.05.2022.

2. As per Paragraph-2(A)(I)(b) of the aforesaid O.M., existing State Government employees, covered under NPS, were initially given a period of one year from **19.05.2022**, i.e. from the date of issue of the OM, to exercise their option in Form-I. Subsequently, the timeline was extended up to 19.05.2024, vide FD OM No. 21877/F, dated 03.08.2023, read with FD Corrigendum No. 23885/F, dated 23.08.2023.

3. It has, however, been brought to the notice of the Government through representations from various State Government Offices that a number of employees covered under NPS could not exercise their option in Form-I within the revised timeline, i.e. by **19.05.2024**.

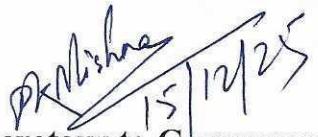
4. Therefore, after careful consideration, the Government have been pleased to allow the State Government employees covered under National Pension System, who were already in service at the time of issue of FDOM No. 12587/F, dated 19.05.2022, to exercise their option by **31.01.2026**.

  
(Sanjeeb Kumar Mishra)  
Principal Secretary to Government

P. T. O

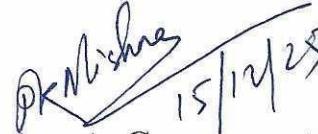
Memo No. 34737 /F., Date: 15/12/2025

Copy forwarded to the Principal Secretary to Hon'ble Chief Minister/ OSD to the Chief Secretary/ OSD to Principal Secretary to Government, Finance Department for kind information of Hon'ble Chief Minister/ Chief Secretary/ Principal Secretary, Finance Department.

  
15/12/25  
Joint Secretary to Government

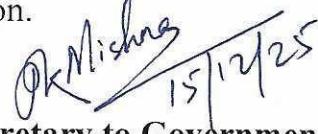
Memo No. 34738 /F., Date: 15/12/2025

Copy forwarded to All Departments of Government/ All Heads of Departments/ All RDCs/ All Collectors/ All District and Sessions Judges/ Secretary to Odisha Legislative Assembly/ Secretary, OPSC, Cuttack/ Secretary, OSSC/ Secretary, OSSSC / Secretary, Rajya Sainik Board, Odisha/ Director General, Gopabandhu Academy of Administration(GAA), Chandrasekharpur, Bhubaneswar/ Director, Madhusudan Das Regional Academy of Financial Management (MDRAFM), Chandrasekharpur, Bhubaneswar/ All Sub-collectors/ Principal, Secretariat Training Institute, Bhubaneswar for information and necessary action.

  
15/12/25  
Joint Secretary to Government

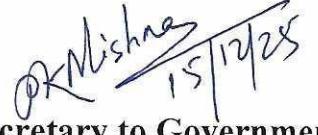
Memo No. 34739 /F., Date: 15/12/2025

Copy forwarded to the Principal Accountant General (A&E), Odisha, Bhubaneswar/Accountant General (Audit-I), Odisha/ Deputy Accountant General, Odisha, Puri for information and necessary action.

  
15/12/25  
Joint Secretary to Government

Memo No. 34740 /F., Date: 15/12/2025

Copy forwarded to the Commissioner of CT & GST, Odisha, Cuttack / Director of Treasuries and Inspection, Odisha, Bhubaneswar/ Controller of Accounts, Odisha, Bhubaneswar/ Director, Local Fund Audit, Odisha, Bhubaneswar/ Secretary, Odisha Sales Tax Tribunal, Odisha, Cuttack/ All Treasury Officers of District Treasuries and Special Treasuries/ Sub-Treasuries for information and necessary action.

  
15/12/25  
Joint Secretary to Government

Memo No. 34741 /F., Date: 15/12/2025

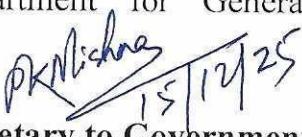
Copy forwarded to all Officers and all Branches of Finance Department for information and necessary action.

  
15/12/25  
Joint Secretary to Government

Memo No. 34742 /F., Date: 15/12/2025

Copy forwarded to Sri Tapan Kumar Pattanaik, Sub-Nodal Officer (E-Gazette), FID, Finance Department for information and necessary action.

He is requested to hoist this Office Memorandum in the Official Website/portal (<https://finance.odisha.gov.in>) of Finance Department for General Information.

  
15/12/25  
Joint Secretary to Government

## ANNEXURE-A

### Form - I

#### **OPTION TO AVAIL BENEFITS IN CASE OF IN-SERVICE DEATH OF EMPLOYEE**

#### **PART-A** **(To be filled in by employee)**

1. I,....., hereby exercise option that in the event of my death during service, benefits under the OCS (Pension) Rules, 1992 may be paid to my family.

**OR**

2. I,....., hereby exercise option that in the event of my death during service, benefits may be paid to my family based on the accumulated pension corpus in the Individual Pension Account under the National Pension System in accordance with the Pension Fund Regulatory and Development Authority (Exits and Withdrawals under National Pension System) Regulations, 2015.

This option supersedes any other option made by me earlier.

\*If Option-1 is exercised, then details on family in Form-D shall be attached along with Form-I.

**Signature of Employee**

Name-----

Designation-----

Office in which employed-----

Mobile No.-----

Place and date: -----

#### **PART-B**

#### **(To be filled in by the Head of Office)**

Received the option dated.....made by Shri/Smt./Kumari,  
Designation.....Office.....Entry of receipt of option has been made  
in page.....Volume ..... of Service Book. His /her HRMS ID is \_\_\_\_\_ and PRAN  
is \_\_\_\_\_.

Signature,

Name and Designation of Head of Office

Date of receipt.....

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the employee who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his death.